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## MEMORANDUM

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TO: Mayor Walker and Councilors  
FROM: M McPherson, City Administrator  
Josh Vaccari, Assistant Fire Chief  
SUBJECT: **Approval to Apply for 2025 DNR Volunteer Fire Assistance Grant**  
DATE: April 23, 2024

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**Background:**

Annually, the MN Department of Natural Resources offers the attached grant opportunity. The PFRD has applied for and been granted financial assistance in the past through this program.

The Fire Executive Board discussed this opportunity at their April 15, 2024 meeting. While they have not yet identified the specific need, they are requesting authorization to apply for the maximum amount.

As this is a 50:50 grant with a maximum project amount of \$5,000, the City would need to match \$2,500. Depending on the request, monies would either come from the CIP (equipment fund) or the small tools and equipment line item from the Operating Budget.

**Recommendation:**

Staff recommends that the City Council authorize submission of an application to the MN DNR Volunteer Fire Grant program.